

Intake: There is an effort to build relationships and connections first

Intake: Focuses both on youth's needs and strengths

Intake: Asks open ended restorative questions

Intake: Provides youth/parents with clear information about what to expect in the Panel

Harmed party outreach takes place as soon as possible after the referral of a harmful incident

Harmed parties are offered a range of choices to participate in a restorative process (or not)

Harmed party specific needs are explored prior to panel process and incorporated into the process

There is a clear process to present intake information to panel members prior to meeting with youth/parents

Panel volunteers have clarity of role and restorative principles	Panel takes time to build relationships and connections at the outset of the panel meeting
Panel asks youth/parents open ended restorative questions	Contract is co-created with youth and parents; focuses on needs of all; leverages strengths
Utilizes consensus decision-making for the approval the Contract	Check-in Completion: Re-engages relationships and connections first
Check-in Completion: Reviews the completion of contract items	Check-in Completion: Invites reflection on learning from the process
Check-in Completion: Celebrates success Seeks feedback	

Indicators of Application of Restorative Principles

- Intake Indicators:
 - Builds relationships and connections first
 - Focuses both on youth's needs and strengths
 - Asks open ended restorative questions
 - Provides youth/parents with clear information about the details and structure of the Panel Process
- Harmed Party Engagement Indicators:
 - Outreach to harmed party takes place as soon as possible after the referral of a harmful incident
 - Harmed parties are offered a range of choices to participate in a restorative process
 - Harmed parties specific needs are explored prior to panel process and incorporated into the process according to their wishes/requests
- Panel Indicators:
 - Has a clear process to present intake information to panel members prior to meeting with youth/parents
 - Panel volunteers have clarity of role and restorative principles
 - Takes time to build relationships and connections at the outset of the panel meeting (panel members also share information about themselves).
 - Asks youth/parents open ended restorative questions
 - Collaboratively creates the contract with youth and parents that incorporates the needs of all stakeholders and leverages the strengths of the youth.
 - Utilizes consensus decision-making for the approval the Contract
- Check-in / Completion Indicators:
 - Reengages relationships and connections first
 - Reviews the completion of contract items
 - Invites reflection on learning from the process
 - Celebrates success
 - Seeks feedback